

ABSOLUTE QUALITY CERTIFICATION PRIVATE LIMITED

AUDITOR/TECHNICAL EXPERT AGREEMENT

This agreement is between Mr./Ms. _____
R/O _____

_____ called as the first party (herein after called Auditor/ Technical Expert) and Absolute Quality Certification Private Limited, latter known as "AQC", New Delhi, called as the second party executed on date _____.

The subject matter of the agreement is _____

Whereas the Auditor/ Technical Expert is desirous for empanelment with AQC's list of auditors and is desirous of enhancing his skills of auditing/ Technical Expert of Management Systems as per the requirements of ISO 19011 standard "Guidelines for Auditing of Quality and or Environment Management Systems Auditing". That the first party will follow and bound under the following condition of this agreement during and/or after the association of any project taken from AQC for any of its client/customer

It is hereby mutually agreed on the basis of equality that:

1. Auditor / Technical Expert shall be an empanelled Auditor / Technical Expert of AQC. The Auditor/Technical Expert shall provided the services to the client within the business places agreed with AQC.
2. The Auditor/Technical Expert shall devote necessary required time, skill demanded by the contract. AQC will provide auditing assignments relating to the Auditor's/ Technical Expert sector of professional expertise for Management Systems to enable the auditor to be eligible as an Audit Team Member / Team Leader/ Technical Expert for compliance with ISO 19011 Standard.
3. The Auditor/Technical Expert shall comply with applicable policies and procedures as defined by AQC.
4. AQC will, pay to the Auditor/ Technical Expert an Audit fee on the following mandays basis, when assigned to conduct the audits on behalf of AQC.

(Per audit manday)

(a) Trainee Auditor	-Nil-
(b) Audit Team Member	Rs 2000
(c) Team Leader	Rs. 3,000
(d) Technical Expert	Rs. 2,000

4.1 Provide the updated Resume, Qualification, Skills, Experience & training details from time to time to AQC.

5. Provide and bring to notice details of prior or existing consultancy, training, design, implementation or maintenance of quality system of that clients which is assigned to audit.

6. Provide & bring to notice to AQC up-to-date personnel records, including relevant qualifications, training, experience, affiliations, professional status, competence and any relevant consultancy services that have been provided

7. Follow the impartiality & code of conduct.

8. The Auditor/Technical Expert shall take good care of all documents/ equipment's in his safe

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011-41051139

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AQC-MKT-F-09

custody.

9. The Auditor/Technical Expert shall not pass on any document given to him by AQC for any purpose to any person, firm, organization or party.
10. Not favor or receive a favor in any form (gift, bribe, emotion, pressure, influence etc). which may affect the recommendation decision.
11. The Auditor/Technical Expert agrees that he shall:
 - i) Conduct audits in an ethical and professional manner.
 - ii) Maintain all records and give regular feedback of the program of all audit assignments conducted on behalf of AQC.
 - iii) Maintain confidentiality in respect of any information gathered during the audit to which the Auditor has access and shall not disclose it to any other party directly/indirectly.
 - iv) Not refer or represent any other certification body, when conducting audit assignment on behalf of AQC.
 - v) Bring to the notice of AQC his interest including prior or proposed consultancy involvement with any firm for which AQC may engage the Auditor/Technical Expert task.
 - vi) Bring to the notice of AQC any consultancy assignment related to the QMS/ the organization being audited.
 - vii) Declaration in written form of Conflict of Interest and confidentiality for each audit assignment.
12. This agreement is valid for a period of 2 years from the date of signing during which period any party can give intimation to the other party at max 30 days for the termination of arrangements.
- 13. Termination:** This agreement shall be terminated under following conditions:
 - (a) Notice by either party for termination in writing. The notice period is month.
 - (b) Breach of contract by either party or failing to rectify it within 15 days.
 - (c) Misconduct or unlawful conduct by either party.
 - (d) If the AQC cease to carry on the business or go into liquidation whether voluntarily or otherwise.
13. Any dispute which may arise at any time hereafter between AQC and the Auditor/Technical Expert shall be resolved within mutual concern.
14. Payment to the empanelled auditors/experts to be made within one-month from the date of audit.

WITNESS:

1.

(Signature of First Party with stamp)

2.

(Signature of Second Party with stamp)